

## Rotary Centre Rental Booking Fees/Procedures

### Not for Profit

#### Hourly Rate

**\$15/hr. plus HST**

Full Day \$100 plus HST

(Bookings 7 - 24 hrs.)

### “For” Profit

#### Hourly Rate

**\$30/hr. plus HST**

Full Day \$200 plus HST

(Bookings 7 - 24 hrs.)

\*Full Day rate applies to bookings of 7 or more hours (1 calendar day)

#### **PLUS:**

Cleaning Fee

**\$50.00 (\$25.00 refunded** if basic cleaning is done  
by user group and keys returned)

#### **PLUS:**

Kitchen & Wares

**\$25.00 (optional)**

\*Set-up time is to be included in the time required for a booking.

\*All fees are to be **paid in advance** to Yarmouth Recreation We accept cash and debit in office, or payment via e-transfer. Please send full payment to [recpayments@district.yarmouth.ns.ca](mailto:recpayments@district.yarmouth.ns.ca)

\* Booking may be cancelled if payment is not made by 12:00pm noon on the booking day or by 12:00pm noon Friday for a weekend booking.

#### **Basic Cleaning by user includes:**

- Wiping all tables, counters and soiled surfaces.
- Sweeping and mopping floors
- Returning all furnishings and equipment to original location
- Removal of garbage, compost and recyclables to outside bin and replacement of bags
- Flushing of all toilets and urinals

\*The \$25.00 clean-up cost is intended to cover thorough cleaning of the bathrooms, disinfecting commonly touched surfaces on a regular basis.



## **Smoking Policy**

There is no smoking, marijuana or vaping allowed in the Rotary Centre at any time or within 4 meters of entry or exit ways.

## **Other:**

- Groups must notify Yarmouth Recreation if alcohol is to be served. Nova Scotia Alcohol & Gaming Permits must be obtained along with \$1 million dollars of liability insurance.
- Wi-Fi internet is available upon request. Please request at the time of booking.
- No animals allowed in building.
- All activities are to be done by 11 pm unless approved by Yarmouth Recreation.
- Birthday and like parties are permitted but PLEASE no confetti!
- NO TAPE ON FLOOR OR WALLS as it takes the paint off.
- Please report any damages done or noticed.

**\*Please note: Main door has a security system (instructions on window). The door will lock behind you. Unlock door assist with allen key attached.**

**Please make sure all doors and windows are closed and locked when leaving.**

Thank you!

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<http://www.yarmouthrecreation.ca>

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