

Community Recreation Grant Application Form

Name of Organization: _____ Phone: _____(H)

Contact Person: _____(W)

Mailing Address: _____

Please describe the proposed program: _____

Is this is a new program? _____

Proposed date: From _____ to _____ # of Participants: _____

PROJECT BUDGET

A. Cash on hand at beginning of period \$ _____

ESTIMATED REVENUE

Registration Fee \$ _____
 Fund Raising (Specify) \$ _____

 Grants \$ _____
 Sponsors & Donations \$ _____

ESTIMATED EXPENDITURES

Leadership \$ _____
 Supplies \$ _____
 Travel \$ _____
 Rentals \$ _____
 Other _____ \$ _____
 _____ \$ _____
 _____ \$ _____

B. Total Estimated Revenue \$ _____

C. Total Estimated Expenses \$ _____

PROGRAM BUDGET

Total Estimated Expenses (C) \$ _____
 Total Estimated Revenues (A+B) \$ _____
 Grant Requested \$ _____

Properly completed applications will show that the total estimated revenue plus the grant requested will equal the total estimated expense. Unbalanced requests will be returned to the applicant to be re-submitted.



COMMUNITY RECREATION GRANT PROGRAM



Serving the Town & Municipality of
Yarmouth



Contact: Yarmouth Recreation

932 Highway #1
 Hebron, NS
 B5A 5Z5

932 Hwy #1, Lower Level, Municipal Office

Phone: 902-742-8868
 Fax: 902-749-1645
 www.yarmouthrecreation.ca

WHAT IS THIS PROGRAM?

Yarmouth Recreation recognizes the importance of volunteer contributions made by individuals, and organizations to the recreational climate of our community. As a matter of policy, we will



upon request, consider providing financial assistance to enable such groups and individuals to further their objectives.

Grants will be limited to individuals and organizations engaged in not-for-profit leisure activities based in the Town and Municipality of Yarmouth and providing a service to residents of the Town and Municipality of Yarmouth.

Grants will not be considered unless all information requested in the application has been received. Additional information may be necessary in order for applications to be considered.

Sport makes a Difference

LIMITS

Financial assistance will not exceed 25% of the total eligible expenditure shown in the financial statement or \$400.00, whichever is less.

Exception to the above are in the categories of HOSTING and TRAVEL assistance where maximums of \$50.00 for individual applications and \$250.00 for group application will be imposed.

WHO CAN APPLY?

(Financial assistance will be considered for the following classifications)

New Organization: Start up assistance for a new organization that has within its mandate goals that will have a positive impact on recreation and leisure in our area.

New Program or Event: Assistance for a new special event or program that will provide leisure activity for the community.

Travel: Assistance for groups, teams, and individuals who must travel to pursue their activities at a more competitive or high skilled level.

Hosting: Assistance for groups, teams, and individuals who will be hosting events of a recreation or leisure nature, that will draw



participants from all across Nova Scotia or beyond. Events must be sanctioned by a Provincial or National governing body.

Restrictions: Yarmouth Recreation reserves the right to place restrictions on the use of funds being granted and may, if it deems appropriate, specify that

grants will be paid out in installments dependent upon the success of the endeavor.

Budget: Grants will only be rewarded to the extent that the current fiscal budget permits. When funds in this account are exhausted, no further grants will be reviewed until the next annual budget is approved.

Competition: Grants will not be provided to individuals, teams or groups to support the initiation of a project that is seen as being in direct competition with a similar existing service.

Payment of Grants: Payments will normally be made in full, as soon as possible, after the application has been approved.

Eligibility: No organization, team, or individual may be awarded a grant more than once in any fiscal year.



Capital: Money will not be granted for new facility development or replacement equipment purchases or land purchases, or to pay operating bills that have accumulated from past activities.

Maintenance / Repair: Grants will be available to assist community organizations with maintenance and repair to facilities provided they meet the following criteria:

- Repair/ Maintenance project must exceed \$2000.00, verified by written estimate from an industry professional.

- Maintenance/Repair Special Requests Form is completed and attached to the grant request.
- The organization requesting assistance fundraises for the project, outside of normal operations, and excluding donations, in an amount equal to or greater than the amount requested in the application.
- The facility is available to the general public to rent or use on a regular basis.
- User fees are charged for the facility, where possible.
- The organization is incorporated and carries liability insurance.
- The entire facility is accessible to disabled people.
- The facility has been maintained to a normal standard, and the repair or maintenance project is not a result of neglect.
- Maintenance/Repair requests will not be provided to the same facility more than once every five years.
- The facility must be primarily for recreation activities that can be enjoyed by all members of our community regardless

